

# Camp Barnard SAGM Minutes

**DATE:** April 28, 2016

7:00, Scout House

## Members

Name	Position	Attend	Name	Position	Attend
Jason Silvester	Chair	✓	Bruce Hallsor	Vice-Chair	✓
Shelly Donaldson	Secretary	✓	Chris Hammond	Treasurer	✓
Willy Burrows	Camp Ranger	✓	Penny Hill	Marketing Coordinator	✓
Grace Seabrook	Fundraising Coordinator	✓	Jay Crowley	Program Coordinator	
Charlotte Riemann-Gleave	Conservation Co-Coordinator	✓	George Clark	Conservation Co-Coordinator	
Gary Hendren	Facilities Co-Coordinator		Mike Tomczak	Facilities Co-Coordinator	✓

## Agenda

1. Introductions – Jason introduced the executive and their roles
  - Power point meeting agenda presentation
2. Department Updates
  - Fundraising – Grace Seabrook
    - i. Approximately \$40K raised annually – Apple Day, Hot dog sales, Wreaths, Barnard Breakfast. Funds help subsidize part of the operating budget and camp fees.
  - Conservation – Charlotte Gleave Riemann
    - i. will host a meeting in May for interested parties to brainstorm resources pertaining to skillful individuals and projects to share, i.e. – mapping, naturalist, salmon enhancement, etc. Time and Location – TBA
  - Marketing – Penny Hill
    - i. Receiving 30K to 62K visitors to website in 2 years; social media indications increasing in popularity
    - ii. We are half way through our marketing plan
    - iii. School mail out pending
    - iv. 5-year plan to be updated at AGM
  - Programming – Jason Silvester
    - i. Low ropes course – goal – to instill trust and teamwork, proposal and costs being investigated
    - ii. Maxine MacLean is initiating a plan to erect a permanent bike course or pump track at Camp Barnard on the property similar to the one built adjacent to the camp for PJ15. Goal is to complete before PJ19.

? Question – Hall Coulson inquired about the use of the climbing wall/rock – need certified supervision similar to the Archery and Canoe activities on site.

- Facilities – Mike Tomczak
  - i. Keego Kitchen completion – March 2018
    - a. tin roof – bid for tender chosen summer 2016; mezzanine 16’ X 57’, five sky lights, heating system, insulation, drywall
  - ii. Seismic upgrades – Mor kitchen, McPherson Lodge, Storage Barn, Boathouse extension
  - iii. Water treatment – purchased water turbidity - \$30 – \$50 K upgrade
  - iv. Keego Annex – 90% complete – cooks sleeping quarters – washroom, shower
  - v. Office/waterfront change room/washroom – relocating the “Power to Be” shed near the driveway – will be refitted to function as office, etc.
  - vi. Mor kitchen/washroom – septic upgrade
  - vii. Chapel and Amphitheater – replacing log seats
  - viii. Fire Protection Plan – pump facility using lake resource
  - ix. Workshop upgrades – storage – dust control – safety issue
  - x. PJ Showers – all need tin rooves – 4 more to be built mid-camp
    - a. Tuesday Works Crew – welcomes expansion of team!

? Question – Penny Hill inquired about maintenance needed on Cub Condos

### 3. Camp Fees – Jason Silvester

- Proposal for fee increase – five years since last increase
  - i. goal is to reduce gap between revenue and expenses
  - ii. deposit policy – needs to be enforced; late cancellations create unnecessary expenses, i.e. turning on heat and propane for appliances, etc.
  - iii. Fee Proposal – 10% increase; discussion pros and cons, increase applies to all bookings

Motion – Proposed 10% increase for 2016-2017 year to be reviewed every 2 years – all in favor, carried.

### 4. Budgets – Chris Hammond

- SAGM budget proposal for pending year – see attached
- PJ reconciliation to be addressed
- Income – 6 month snapshot on reconciliations
- Insurance – increased coverage to reflect replacement value; “HUB” provided a better quote for increased coverage

Motion to accept budget as written – all in favor, carried.

### 5. Recruitment – Jason Silvester

- Executive Committee members meet once each month
- Members at Large – Group Representation – welcome at all meetings, voting rights at SAGM (April) and AGM (October)
- Promotional email circulated throughout the year to recruit Group Representation
- Tuesday Work Crew needs volunteers to join their fun and ambitious team

### 6. Recognition – Grace Seabrook

- Hall Coulson – 20 & 24 year service pin, Bar to the Medal of Merit
- Richard Druce – 35 & 40 year service pin

- Randy Maze – Bar to the Medal of Merit
- Kay Smith – Bar to the Medal of Merit
- Mike Tomczak – 20 year service pin, Bar to the Medal of Merit
- Jason Silvester – Commendation
- Johnny Munn – 15 year service pin
- Penny Hill – 15 year service pin
- Des Bazett – 15 year service pin

Concerns expressed that service recognitions were not accurately reflected in “years of service”, Grace encouraged people to inquire with BCY Operations Centre to resolve and have myscouts records updated.

7. Announcements – Barnard Club Breakfast, June 15, Victoria Marriott Inner Harbour Hotel
  - Keynote Speaker: Jack Knox
8. Adjournment – 9:00 p.m.
9. Next Meeting – May 26 @ 7 p.m.